CHAMPLAIN
GYNECOLOGY
Experienced, comprehensive & compassionate care that puts you first

AUTHORIZATION TO RELEASE PROTECTED HEALTH INFORMATION (PHI)

55 Main St, Ste. 3, Essex Jct., VT 05452 ● ph: (802) 879-1802 ● fax: (802) 878-6131

This authorization is for use and disclosure of protected health information pertaining to:

Name:_____ DOB:_____

Address:_____

List any previous names: _____ Phone:_____

I hereby authorize the following health care provider:_____

To *release* my protected health information to:

Name:_____ Phone:_____

Address:_____Fax:_____

Reason for disclosure: ▢ transfer of Gynecology care ▢ coordination of care with a specialist or PCP

▢ coordination of care with an Obstetrics provider ▢ other: _____

Protected health information to be released: ▢ Medical records ▢ Billing records

Time frame: ▢ entire record *or* ▢ records from ___ / ___ / ___ (date) to ___ / ___ / ___ (date)

Your specific permission is required to disclose information regarding the following:
Check the box and sign to specify protected health information to be disclosed.

- ☐ Treatment by Mental Health Professional or Program **Signature:**_____
- ☐ Drug/Alcohol Abuse **Signature:**_____
- ☐ HIV Test Results or Status **Signature:**_____

Expiration: This authorization becomes effective immediately and shall expire on: _____

*If no date is given, this authorization is valid for **12 months** from signature date.*

- I understand that I am not required to sign this form and Champlain Gynecology will not condition treatment, payment for services, or eligibility for services on whether I sign this form. I understand that my refusal to sign may result in improper diagnosis or treatment, denial of coverage for health benefits or other insurance or other adverse consequences.
- I understand that PHI released pursuant to this authorization may include records generated by another healthcare provider or facility.
- I understand that I have the right to access or copy the PHI described in this form by making a written request to the Privacy Officer at Champlain Gynecology. A copying fee may be charged as permitted by law.
- I understand that I have the right to withdraw my authorization at any time except to the extent that action has been taken in reliance on this authorization. I understand that if I revoke this authorization, I must do so in writing and present my written revocation to the Privacy Officer at Champlain Gynecology. I understand that revocation may be the basis for denial of health benefits or other insurance coverage or benefits.
- I understand that PHI used or disclosed pursuant to this authorization may be re-disclosed by the recipient and no longer be protected by confidentiality laws.
- I understand that PHI that includes alcohol or drug program information protected by federal law will require notice to the person receiving the information that it may not be shown to or shared with others without my express written permission.
- I understand that I have a right to receive a copy of this authorization.

Signed:_____**Date:**_____

Print name:_____

If signed by other than patient, legal relationship:_____